Charles University, Faculty of Social Sciences

***Smetanovo nábřeží 6, 110 01 Praha 1***

**Job Description**

 (academic staff, other lecturers)

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| First name, last name, title: ……………………………………….….………..……….Workplace: …………………………..…………..…..……………….………………….Rank: …………………………………………………..….…………………………….Wage level: ……………………………………………………………….Wage level in effect until: ………………………………..…………….…….………….Supervisor name and position: ………………………………………….……..………. |

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| Job description, from the University job catalogue:…………………………………………………………………….…………………. |

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| Tuition  | Number of hours per week to be worked |
| Name of subject | Winter semester | Summer semester |
| …………………………………….…………………………………….…………………………………….…………………………………….……………………………………. | ………………………… | ………………………… |

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|   Other obligations and responsibilities:…………………………………….…………………………………….…………………………………….…………………………………….……………………………………. |

Other obligations depend on needs of individual workplaces and are based on instructions issued by the supervisor.

An employee is/is not an academic worker pursuant to §70 of the Law of the Czech Republic on Universities.

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| In Prague on: ………….……Supervisor: Employee: |